

Please complete the following steps in order for student financial aid eligibility to be determined. For an award estimate, contact the Adult and Graduate Financial Aid Office at 800-621-8667 option 4, at least 3 days after completing the below items.

- Log on to the Indiana Wesleyan University website at [www.indwes.edu](http://www.indwes.edu).** **GETTING STARTED**
- From the homepage, under "INFO FOR YOU" on the lower left side and from the "Adult & Graduate" menu, select "Financial Aid."
  - From the "Financial Aid" Welcome page, select "Apply for Aid" from the menu on the left.
  - From the next page, you may wish to view the "Understanding Your Financial Aid" video. From there, complete each of the steps on the "Apply for Aid" page as outlined.

STEP 1

- File the 2010-2011 Free Application for Federal Student Aid (FAFSA):** [www.fafsa.gov](http://www.fafsa.gov)  
Direct Link
- Click on the "FAFSA" link under Step 1.
  - From the FAFSA homepage, select "Fill Out Your FAFSA" under the "Filling Out a FAFSA 2" heading.
    - If you submitted a FAFSA the prior year you may select to "pre-fill" the FAFSA with the prior year's information and then make the necessary updates to income, taxes paid, etc., based upon your 2009 federal income tax return.
    - You may elect to have IRS information imported directly into your FAFSA, as prompted (available July 2010).
  - Sign your FAFSA using your Federal Student Aid PIN.
  - Refer to the following information when completing the FAFSA.
    - The Indiana Wesleyan University Title IV school code is 001822.
    - All applicants in one of IWU's degree-seeking adult or graduate programs are considered full-time students.
    - Save through all the FAFSA screens and print a copy of the "FAFSA Submission" page to give to your Enrollment Counselor.
  - Close out of the FAFSA window to return to the "Apply for Aid" page.

STEP 2

- Complete the Indiana Wesleyan University Financial Aid Request Form:** <https://secure.indwes.edu/financialAid/StaffordLoan/AdultUndergrad>  
Direct Link
- From the "Apply for Aid" page, click on the "Financial Aid Request Form" link under Step 2.
  - Complete the one-page IWU Financial Aid Request Form.
    - Under the Privacy Waiver section, be certain to include the name and relationship to you of any person you would like to have access to your financial aid information.
    - Under the Additional Aid Source(s) section, you must disclose the source and amount of any additional funding you will receive to help pay for your education. Do not include military benefits or actual/anticipated state or federal grants.
  - Print a copy of the IWU Financial Aid Request Form Review page for your Enrollment Counselor, and then click on "Submit."
  - Print a copy of the "Submission Success" page for your Enrollment Counselor.
  - Close out of the IWU Financial Aid Request Form window to return to the "Apply for Aid" page.

STEP 3

- Complete the online Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note (MPN)**
- Note: You must have an established Federal Student Aid PIN in order to complete the following items.* [www.studentloans.gov](http://www.studentloans.gov)  
Direct Link
- It may be necessary to wait 3 days from the time you first apply for your PIN before continuing on.*
- Complete the online Loan Entrance Counseling session:**
- From the "Apply for Aid" page, click on the "Loan Entrance Counseling Session and William D. Federal Direct Loan Master Promissory Note" link under Step 3.
  - Click on the "Sign In" button under the "Manage My Direct Loan" section and enter the requested information.
  - Once signed in, select "Complete Entrance Counseling" from the menu on the left.
    - From the next page, again click on "Complete Entrance Counseling" at the bottom of the page.
  - Select the appropriate counseling type for your current degree pursuit—undergraduate or graduate.
    - **In the "School and Loan Information" section, you must enter "Indiana" in the School State field even if you attend classes in another state or online.**
  - Read through the next several pages of information, answering the questions as they are presented.
    - Close out of each Answer window to continue on to the next question or page.
  - Upon completing the counseling session, click on the link to view the Borrower's Rights and Responsibilities and then click on the "Submit" button.
  - From the next page, click on the link to view a completed Counseling Verification Page and print a copy for your Enrollment Counselor.
  - Stay signed in to the studentloans.gov website to complete an MPN.
- Complete the William D. Ford Federal Direct Loan Master Promissory Note (MPN):**
- Select "Complete MPN" from the menu on the left side of the page.
  - Click on "Subsidized/Unsubsidized" in the middle of the next page.
  - Complete the next several pages with the requested information.
    - **In the "School and Loan Information" section, you must enter "Indiana" in the School State field even if you attend classes in another state or online.**
  - Read through each section of the "Terms and Conditions" and check the box at the bottom of the page.
  - Review the information entered on the MPN and electronically sign at the bottom of the page.
  - Print a copy of the MPN for your Enrollment Counselor. You may wish to print a copy for your records, as well.

**Congratulations! You have completed all the necessary steps to be considered for student financial aid.**